

Edgewood Yacht Club Hall Rental Informational

Event start times are flexible and the standard event time is 5 hours, but the event must end by 12 midnight (we are in a residential neighborhood). The 5-hour time slot does not include the setup/cleanup. You or your caterer may come in before the event to get ready and stay later to clean up. (no later than a half hour after the ending time or 12:30 AM) If you would like an open bar or partial open bar, that can be arranged with the bartending staff. Please refer to the Hall Rental Fee Schedule for specific pricing information.

The maximum number of guests is 160. Per the club's requirement, if your event is to have 150 guests or over, there needs to be a Cranston Police officer on duty. The cost is \$200 for a four hour detail. This will need to be on the contract and paid in full with the hall rental. Please note EYC does not make a profit on this fee, this is strictly a safety issue for the club and its members and your guests.

EYC will set up the tables and chairs according to your direction. We have eighteen 5 feet diameter round tables, six 8 feet long banquet tables and 160 chairs. You and/or your caterer are responsible for clearing the tables of everything including the tablecloths. Leave the tables and chairs the way you found them, the EYC staff will put them away.

We do not have a kitchen staff but have information on local caterers. **You must hire a licensed caterer to provide your food.** You must provide your own tableware and linens. The caterer must leave the kitchen the way they found it. The counters should be wiped clean and the sink and stove should be free of food.

The EYC staff will sweep, wash the floor and take out the trash. The club is the sole provider of alcoholic beverages and soft drinks. The caterer can provide coffee and tea.

Music is welcome. We have a stage for your DJ or band. Please be sensible about the volume.

All Candles must have the flame surrounded by a chimney (at least three inches above the flame). No Exceptions.

The building is not Handicap accessible. The Banquet Hall is on the second floor and the restrooms are on the ground floor. The upper back porch is open for your event. **Please be aware that the entire building, including the back porch is NON-SMOKING. The only designated smoking area is in the front of the club,** on the cement by the landscaping. The event guests are not allowed on the lower porch or docks (members only). Please tell your guest's to respect the special parking spots. These spots are for the people named on the sign's only. For example: The spots marked cottage is for the people who live in the cottage.

The security deposit is \$200. This will hold the date for your event. If you cancel and we cannot rebook your date, you will forfeit the deposit. The deposit will be returned after your event. To receive the full deposit back, please leave the Hall in the same condition that you found it.

July is the start of the hurricane season, and it goes through November. If your event is scheduled and a storm is headed towards the club, the club may have to cancel the event. Keep this in mind when picking a date.